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• Online portfolio at www.JessLK.com•

Graphic Designer

Objective

An adept and skilled professional seeks a full-time opportunity to be a part of a fast-moving creative team for a long term commitment in the community of Pittsburgh.

Key Accomplishments

- Created dynamic custom logos, websites and marketing materials for print and web including letterhead, pamphlets, posters, flyers, banners, postcards and business cards according to client specifications.
- Utilized innovation and creativity to work with client's needs and branding.
- Skilled with hand-rendered imagery in various techniques and media.
- Artist with a degree in Psychology, understanding the use of color and typography as influential to the viewer.

Education

Certificate Program - Graphic Design
CCAC Pittsburgh, PA 2010
GPA - 4.0

B.S. Psychology, Minor: Theatre
IUP Indiana, PA 2002
GPA - 3.5

Skills

- Mac OS X & PC platforms
- Adobe CS 3 & 4, Complete (including Illustrator, Photoshop, DreamWeaver, InDesign, Bridge, FireWorks)
- MS Office 2003, 2007 Complete (Including Word, Excel, PowerPoint, Access and Publisher)
- Ink, Pencil, Watercolor, Pastel, Oil, Acrylic, Digital Photography
- Advertising Art, Creative Marketing and Promotions
- XHTML, CSS & JavaScript
- Design Development & Client Services

Employment History

Graphic Designer

2009 - Present

Two Blue Design

Collaborated directly with clients to create web pages, logos, and various marketing materials using digital and hand-rendered techniques. Two Blue specializes in simplifying design processes and superior client services.

- Created banners and online postcards for internal marketing, in addition to client work
- Continually seeking further educational opportunities and expansion of skill set

Therapeutic Support Staff

2006 - 2008

Glade Run Lutheran Services, Pressley Ridge

Provided in-home services to children and families to understand and adapt to living with autism, personality disorders and other psychological illnesses.

- Communicated needs and developments in detail with parents, therapists and teachers
- Created personalized therapeutic activities according to each child's needs and abilities

Secretary

2004 - 2006

Glade Run Lutheran Services

Served as front desk liaison for clients, directors, therapists and department heads for a behavioral health organization. Worked with all levels of employees and clients, confidential data and federal regulations. Trained in HIPAA security and privacy. Acted as single point of service contact for many therapists and clients.

- Produced power-point presentations, calendars and various communication tools for executives, coordinators and therapists
- Collected, processed, stored and analyzed psychological, legal and insurance records for over 75 clients.

Actress

2003 - 2009

Independent Contractor - Various Companies

Professional performer with local and national companies. Performed in various productions including traditional stage, film, commercial and touring shows.

- Organized daily travel arrangements including expense records and accommodations
- Represented companies 24 hours a day with professionalism and upbeat attitude

References available upon request.